TO: Mayor and City Council

FROM: Aubrey W. George, Acting Library Director

THROUGH: Terry M. Brechtel, City Manager

COPIES TO: Frances A. Gonzalez; Legal; Finance; Office of Management and Budget; Information Technology Services Department; Human Resources; File

SUBJECT: AUTHORIZATION TO ACCEPT FUNDS FROM THE TEXAS STATE LIBRARY AND ARCHIVES COMMISSION FOR THE CONTINUATION OF THE TECHNICAL ASSISTANCE NEGOTIATED GRANT FOR STATE FY2005

DATE: September 23, 2004

SUMMARY AND RECOMMENDATIONS

This Ordinance accepts funds for State/Federal assistance provided through the Texas State Library and Archives Commission in the amount of $80,000.00. These funds, known as the Technical Assistance Negotiated Grant, will be available to the Alamo Area Library System, which serves 45 public libraries in a 21-county area including Bexar County. These funds will be used for contractual and related travel expenses for a technical vendor to provide hardware, software, network and security support to computer systems of public libraries located within the Alamo Area Library System. Council authorization to apply for this grant was received on May 13, 2004 by Ordinance #99180.

Staff recommends approval of this Ordinance.

BACKGROUND INFORMATION

Since 1998, the Texas State Library and Archives Commission has awarded the Technical Assistance Negotiated Grant to the Alamo Area Library System, of which the San Antonio Public Library is a member. San Antonio Public Library serves as the Major Resource Center for the Alamo Area Library System. Funds have been awarded to provide technical assistance to support member libraries in the utilization, maintenance and security of computer resources. These funds will be used to fund a computer vendor for technical consulting and maintenance of hardware, software, networks and security needs for the member libraries. The Alamo Area Library System is a division of San Antonio Public Library and is supported by grant funds from the Texas State Library and Archives Commission. Prior grants received from the Technical Assistance Negotiated Grant program from FY2000 through FY2004 have ranged from $63,086.00 to $80,000.00. Funding for FY2005 will remain at the FY2004 level.

This grant is for state fiscal year 2005, beginning September 1, 2004 and ending August 31, 2005.
POLICY ANALYSIS

This action is consistent with City Council direction to apply for appropriate State/Federal Grant Funds to enhance services for area residents. Benefits to Bexar County residents have a value of approximately $5,000.00. City Council has accepted the Technical Assistance Negotiated Grant since its implementation in FY1998.

FISCAL ANALYSIS

Acceptance will be for $80,000.00. The grant provides contractual and related travel expenses for a vendor to provide technical support and maintenance to the libraries within the Alamo Area Library System. Indirect costs are not applicable. Staff has been reduced from one (1) full-time employee to none.

COORDINATION

This item has been coordinated with the Finance Department, Office of Management and Budget, Information Technology Services Department and Human Resources. Staff of these Departments concur with this recommendation.

SUPPLEMENTARY COMMENTS

The Alamo Area Library System’s Advisory Council, representing member libraries, supports acceptance of this grant. This action requires no disclosure under the City’s Ethics Ordinance. The Discretionary Contracts Disclosure Form is not required.

Aubrey W. George,
Acting Library Director

Frances A. Gonzalez,
Assistant City Manager

RECOMMENDATION APPROVED:

Terry M. Brechtel,
City Manager
<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel Expenses</td>
<td>$ 6,529</td>
</tr>
<tr>
<td>Contractual</td>
<td>$73,471</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$80,000</strong></td>
</tr>
</tbody>
</table>
August 19, 2004

Aubrey George, Acting Director
San Antonio Public Library
600 Soledad Street
San Antonio, Texas 78205-1200

Dear Mr. George:

Enclosed are two copies of your grant 476-05020 from the Texas State Library and Archives Commission (TSLAC) and the following forms:

1. Certification Regarding Lobbying (for grants exceeding $100,000)
2. Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion
3. Standard Form 424B, Assurances - Non-Construction Programs

Please sign and return both copies of the contract and each of the above forms with original signatures, on or before October 15, 2004, to: Grants Accountant, Texas State Library and Archives Commission, P.O. Box 12516, Austin, Texas 78711-2516. One original will be returned for your file once the contracts have been fully executed by TSLAC Staff.

Under separate cover, we will send the System Coordinator a copy of the grant along with electronic copies of these forms:

1. Prior Approval Request
2. LBB Performance Target Report (formerly Uniform Statistical Report)
3. Gates Grant Technical Assistance Report
4. LSTA Project Report
5. Workshop Reporting Form 2004
6. Financial Status Report (OMB Form 269A)
7. Request for Advance or Reimbursement (OMB Form 270)
8. Equipment/Property Acquired

Please let me know if you have any questions relating to this grant or the process. I wish you great success in implementing your grant.

Sincerely,

Kathleen Walls
Grants Coordinator
Library Development Division
512-463-5532
kathleen.walls@tsl.state.tx.us

Enclosures

cc: Kathryn Sturtz, Coordinator
I. CONTRACTING PARTIES

Grantor: Texas State Library and Archives Commission (TSLAC)
Grantee: City of San Antonio, San Antonio Public Library
         600 Soledad Street
         San Antonio, Texas 78205-1200

II. TERM OF GRANT

September 1, 2004, to August 31, 2005

III. STATEMENT OF SERVICES TO BE PERFORMED

Grant-funded activities shall provide services as outlined in the approved grant application. The Grantee will comply during the period of this contract and provide services as outlined within the approved grant application (Technical Assistance Negotiated Grant for State FY05) as approved by the Grantor. The approved grant application submitted by Grantee becomes part of this contract by this reference.

IV. GRANT AMOUNTS AND DISBURSEMENT REQUIREMENTS

A. The total amount of the grant shall not exceed: $80,000

B. Source of funds:

   Federal Funds, CFDA # 45.310
   Institute of Museum and Library Services, State Library Program
   Federal Fiscal Year 2004 Carryover

   Private Grant Funds
   Bill & Melinda Gates Foundation
   State Fiscal Year 2005

C. The Grantee is restricted to one of two methods for requesting funds from the Grantor. The Grantee may request an advance payment for estimated expenditures to be incurred for the upcoming 30 days, or request a reimbursement of the actual expenditures for the Grantee’s normal billing cycle.
D. The Grantee must request payments from Grantor on the OMB Standard Form 270, Request for Advance or Reimbursement. Payment requests may be submitted to Grantor monthly, quarterly, or any other standard time period, at the discretion of the Grantee’s governing entity; however, requests may not be submitted more than once per month. A Form 270 is due to the Grantor on or before the 15th of the month to receive payment for the beginning of the following month. Funds will generally be received by the Grantee within 10 days after Grantor receives the funds from the federal government.

E. If requesting a reimbursement, Grantee must use box 11 on the Form 270. **Grantor must receive final request for reimbursement on or before October 15, 2005.**

F. If requesting an advance, the Grantee must follow procedures that minimize the time elapsing between the receipt and the disbursement of advanced grant funds. Grantees requesting advance funds must use box 12 (rather than box 11) on the Form 270. Requests for advance funds will generally be disbursed by the first working day of the advance period on the request, provided request forms are received by stated deadlines. **Grantor must receive final request for advance on or before July 31, 2005.**

G. The Grantee will add any program income to the funds committed to the grant, using such program income for the purposes and under the conditions of the grant. The source and amount of the program income must be explained in box 12 of the quarterly **Financial Status Report.**

H. The Grantee may not obligate grant funds after August 31, 2005. All obligations must be liquidated on or before October 15, 2005. All unexpended funds in excess of $25.00 must be returned to the Grantor along with the Final Financial Status Report (FSR). See Section VII.B. of this contract for FSR due dates.

I. Per the approved grant application, funds are approved according to the following budget:

<table>
<thead>
<tr>
<th>Cost Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$0</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>0</td>
</tr>
<tr>
<td>Travel</td>
<td>0</td>
</tr>
<tr>
<td>Equipment/Property</td>
<td>0</td>
</tr>
<tr>
<td>Supplies</td>
<td>0</td>
</tr>
<tr>
<td>Contractual</td>
<td>80,000</td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Direct Costs</strong></td>
<td><strong>$80,000</strong></td>
</tr>
<tr>
<td>Indirect Costs</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$80,000</strong></td>
</tr>
</tbody>
</table>
J. Expenditures in the following budget categories are funded through the Technical Assistance portion of a grant to TSLAC from the Bill & Melinda Gates Foundation:

1. Travel
2. Equipment
3. Supplies

Grantee must notify Grantor in writing if transferring funds into or out of any of the above three budget categories, even if the total amount transferred does not exceed 10% of the total grant award.

V. WRITTEN PRIOR APPROVALS FOR FISCAL AND PROGRAMMATIC CHANGES

The Grantee must request written prior approval for fiscal and/or programmatic changes as outlined in this Section. Grantee must receive written prior approval before obligating or expending grant funds under any of the following conditions. Grantee must request written prior approval on the Prior Approval Request form. Under no condition can a Grantee request to exceed the total grant amount. Grantor must receive all prior approval requests on or before July 31, 2005. Approvals received after this date will be considered on a case-by-case basis.

A. Fiscal changes must have written prior approval under the following conditions:
   1. Making cumulative transfers among budget cost categories or projects which are expected to exceed ten (10) percent of the total grant; and/or,
   2. Transferring any funds into a budget cost category that currently equals zero ($0).

B. Programmatic changes to the approved application (TANG Grant Application) must have written prior approval under any of the following conditions:
   1. Obtaining the services of a third party to perform activities that are central to the purposes of the grant; and/or,
   2. Changing the scope or objectives of the approved program, regardless of whether there is an associated budget revision. A change in scope is a substantive difference in the approach or method used to reach program objectives.

C. All changes to the items listed under the following cost categories, if any, must have written prior approval. Written prior approval is also required if an item’s cost or features are substantially different from what the approved grant application specifies or from a previously approved Prior Approval Request. Note: Written prior approval is required for ALL changes involving the purchase of computer equipment or Internet services. In addition, Grantee must comply with Internet Safety Certification requirements, as further outlined in Section XII of this contract.
COST CATEGORIES

1. Preaward Costs
2. Insurance (if not required by the grant)
3. Rearrangements and Alterations of Facilities
4. Equipment/Property

VI. EQUIPMENT AND PROPERTY REQUIREMENTS

A. The Grantee agrees to maintain records on all equipment/property with an acquisition cost equal to or above governing entity’s capitalization level. Subject to the obligations and conditions set forth in the Uniform Grant Management Standards (UGMS) Section III, Subpart C.32 (a), title to equipment acquired under a grant will vest in the Grantee upon acquisition.

B. Equipment/Property is hereby defined as an article of nonexpendable, tangible personal property having a useful life of more than one year, and an acquisition cost that equals or exceeds the capitalization amount established by Grantee’s governing entity. Grantee must furnish a statement to Grantor certifying the governing entity’s capitalization level with each Prior Approval Request Form for equipment and/or property.

C. The UGMS Subpart C, Sec. 32, (d) (3) requires certain items of equipment (stereo systems, still and video cameras, facsimile machines, VCRs and VCR/TV combinations, and cellular and portable telephones) to be maintained on inventory if the item’s cost is above $500, or if the item could be easily lost or stolen.

D. When property is vested in the Grantee, the Grantee will dispose of equipment/property in accordance with the UGMS Subpart C, Sec. 32, (e). When the Grantee has been given federal or state equipment/property, Grantee will follow the UGMS Subpart C, Sec. 32, (f).

E. The Grantee agrees to submit the Equipment/Property Acquired Form by October 31, 2005, for all equipment/property purchased during the current grant year. This list must balance the equipment/property purchased with prior approval amounts.

F. The Grantee must include any equipment/property acquired with grant funds in the required bi-annual property inventory, and follow UGMS guidelines for property disposal. The UGMS Subpart C, Sec. 32, (d) requires the Grantee to reconcile the equipment/property records with a physical inventory of the equipment/property every two years. This biennial inventory does not need to be submitted to the Grantor, but must be maintained by the grantee and will be subject to review by the grantor.

G. All changes to items listed in the Equipment/Property category outlined in Section V.C.4. of this contract require written prior approval. This category includes equipment, furniture, library materials, etc. purchased wholly or in part with grant funds. The prior approval
amount listed in that Section is the total approved capital expenditure amount, which is defined as the cost of the equipment and/or property, including any cost necessary to put the item into service, such as the cost of any modifications, attachments, accessories, or auxiliary apparatus necessary to make the item usable for the purpose for which it is acquired. Ancillary charges, such as taxes, duty, protective in-transit insurance, freight, and installation may be included in, or excluded from, capital expenditure cost in accordance with the Grantee’s regular accounting practices.

VII. REPORTING REQUIREMENTS

The State Legislature has charged the Grantor with submitting performance measurement reports that specify the level of services provided by its programs and services. In accepting these grant funds, the Grantee acknowledges responsibility for performing certain services on behalf of the Grantor, as outlined in the approved Grant Application. Therefore, the Grantee is responsible for submitting periodic reports that reflect the Grantee’s level of performance on these services to the Grantor. To comply with these requirements, the Grantee agrees to submit reports that are timely, accurate, auditable, and consistent with definitions.

A. The Grantee agrees to submit the quarterly Legislative Budget Board (LBB) Performance Target Report form for Technical Assistance Negotiated Grants, including Explanation of Variance, to the Grantor on or before due dates listed in the following schedule:

<table>
<thead>
<tr>
<th>Reporting Period</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 1, 2004 - November 30, 2004</td>
<td>December 7, 2004</td>
</tr>
<tr>
<td>December 1, 2004 - February 28, 2005</td>
<td>March 7, 2005</td>
</tr>
<tr>
<td>March 1, 2005 - May 31, 2005</td>
<td>June 7, 2005</td>
</tr>
<tr>
<td>June 1, 2005 - August 31, 2005</td>
<td>September 7, 2005</td>
</tr>
</tbody>
</table>

B. The Grantee agrees to submit the quarterly Financial Status Report (FSR) for the project funded under this contract on or before the due dates listed in the following schedule.

<table>
<thead>
<tr>
<th>Reporting Period</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 1, 2004 - November 30, 2005</td>
<td>December 31, 2004</td>
</tr>
<tr>
<td>December 1, 2004 - February 28, 2005</td>
<td>March 31, 2005</td>
</tr>
<tr>
<td>March 1, 2005 - May 31, 2005</td>
<td>June 30, 2005</td>
</tr>
<tr>
<td>June 1, 2005- August 31, 2005</td>
<td>September 30, 2005</td>
</tr>
</tbody>
</table>

The final Financial Status Report is due on or before November 15, 2005.

C. The Grantee agrees to submit an annual Gates Grant Technical Assistance Report according to the following schedule:

<table>
<thead>
<tr>
<th>Reporting Period</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 1, 2004 – August 31, 2005</td>
<td>September 30, 2005</td>
</tr>
</tbody>
</table>
D. The Grantee agrees to submit an annual LSTA Project Report Form according to the following schedule:

<table>
<thead>
<tr>
<th>Reporting Period</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 1, 2004 – August 31, 2005</td>
<td>September 30, 2005</td>
</tr>
</tbody>
</table>

E. The Grantee will send the Grantor a copy of all management letters issued by an auditor with the reporting package (or written notification, as applicable) within 30 days of the audit. The audit’s *Schedule of Expenditures of Federal and State Awards* must list the amount of awards expended for each award year separately.

F. The Grantee will submit the required Workshop Reporting Forms to the Grantor for the period of September 1, 2004 to August 31, 2005. Workshop Reporting Forms should be submitted following each workshop, with all forms submitted on or before September 30, 2005.

G. Grantee agrees to participate in Outcome Based Evaluation (OBE), as determined by Grantor, for the grant period of September 1, 2004 to August 31, 2005.

**VIII. GENERAL TERMS AND CONDITIONS**

A. The Grantee will comply with the Technical Assistance Negotiated Grants Program Guidelines for SFY 2005.

B. The Grantee will comply with the Rules for Administering the Library Systems Act, *Texas Administrative Code*, Chapters 1.91 – 1.97. Rule 1.97 (a) will not be applicable during the term of this grant.

C. The Grantee will comply with the following three parts of the Governor’s Office of Budget and Planning, Uniform Grant Management Standards (UGMS), revised June 2004, located at [http://www.governor.state.tx.us/divisions/stategrants/guidelines/files/UGMS062004.doc](http://www.governor.state.tx.us/divisions/stategrants/guidelines/files/UGMS062004.doc).

1. Cost Principles for State and Local Governments and Other Affected Entities (Adapted from OMB Circular A-87)
2. State Uniform Administrative Requirements for Grants and Cooperative Agreements (Adapted from OMB Circular A-102)
3. State of Texas Single Audit Circular (Adapted from OMB Circular A-133)

D. For grants funded with federal funds, the Grantee will also comply with the Office of Management and Budget (OMB) Circular A 133, Audits of States, Local Governments, and Non-Profit Organizations (revised 6/97), located at [http://www.whitehouse.gov/omb/grants/grants_circulars.html](http://www.whitehouse.gov/omb/grants/grants_circulars.html).
E. The Grantee will comply with the Institute of Museum and Library Services’ 45 Code of Federal Regulations, Part 1183, Uniform Administrative Requirements for Grants and Cooperative Agreements to States and Local Governments (adapted from OMB Circular A-102).

F. All publicity relating to the grant award must include acknowledgement of the Institute of Museum and Library Services and the Texas State Library and Archives Commission whenever possible and practical. Publicity includes, but is not limited to press releases, media events, public events, displays in the benefiting library, announcements on the Grantee’s Website, and materials distributed through the grant project. The Grantee will provide the Grantor with one set of all public relations materials produced under this grant.

G. Grantee understands that acceptance of funds under this contract acts as acceptance of the authority of the State Auditor’s Office, or any successor agency, to conduct an audit or investigation in connection with those funds. Grantee further agrees to cooperate fully with the State Auditor’s Office or its successor in the conduct of the audit or investigation, including providing all records requested. Grantee will ensure that this clause concerning the authority to audit funds received indirectly by Sub-grantees through Grantee, and the requirement to cooperate, is included in any sub-grant awarded.

H. The Grantee agrees to maintain all financial and programmatic records, supporting documents, statistical records, and other records relating to this grant award according to Section II, Subpart C.42 of UGMS, and according to IMLS requirements. In general, Grantees must maintain records for a minimum of seven years from the date the Grantee submits to Grantor the last single audit or audit report for the grant period.

I. The Grantee agrees to develop or revise, as necessary, any specific written documentation of its current procedures for (1) collecting and reporting performance measures; (2) conducting a fixed asset inventory; and/or, (3) any other issues identified in the Grantor’s internal audit report of grant activities. Drafts of this procedural documentation will be submitted to Grantor by dates established mutually between Grantor and Grantee. Grantor will provide review and guidance to enable final versions to be approved on or before established deadlines.

IX. ENFORCEMENT

A. Remedies for noncompliance. If a Grantee or Sub-grantee materially fails to comply with any term of an award, whether stated in a federal or state statute or regulation, an assurance, in a state plan or application, a notice of award, or elsewhere, the Grantor may take one or more of the following actions, or impose other sanctions, as appropriate in the circumstances:

1. Temporarily withhold cash payments pending correction of the deficiency by the Grantee or Sub-grantee, or more severe enforcement action by the Grantor;

2. Disallow (that is, deny both use of funds and matching credit for) all or part of the cost of the activity or action not in compliance;
3. Wholly or partly suspend or terminate the current award for the Grantee’s or Sub-grantee’s program;

4. Withhold further awards for the program; or

5. Take other remedies that may be legally available.

B. Hearings, appeals. In taking an enforcement action, the Grantor will provide the Grantee or Sub-grantee an opportunity for such hearing, appeal, or other administrative proceeding to which the Grantee or Sub-grantee is entitled under any statute or regulation applicable to the action involved.

C. Effects of suspension and termination. Costs of Grantee or Sub-grantee resulting from obligations incurred by the Grantee or Sub-grantee during a suspension or after termination of an award are not allowable unless the Grantor expressly authorizes them in the notice of suspension or termination, or subsequently. Other Grantee or Sub-grantee costs during suspension or after termination which are necessary, and not reasonably avoidable, are allowable if:

1. The costs resulting from obligations which were properly incurred by the Grantee or Sub-grantee before the effective date of suspension or termination are not in anticipation of it and, in the case of a termination, are noncancelable; and,

2. The costs would be allowable if the award were not suspended, or expired normally, at the end of the funding period in which the termination takes effect.

D. Relationship to Debarment and Suspension. The enforcement remedies identified in this section, including suspension and termination, do not preclude Grantee or Sub-grantee from being subject to “Debarment and Suspension” under E.O. 12549 (see UGMS Section III, Subpart C, Sec. 35) and state law.

X. CONTACTS AT TSLAC

Questions or concerns about **programmatic issues**, Workshop Reporting Forms, and Prior Approval Requests should be directed to this grant’s Program Manager:

TANG Program Manager  
Phone: 512-463-5532  
Fax: 512-463-8800  
E-mail: kwalls@tsl.state.tx.us

Questions or concerns about **regulatory or financial issues** should be directed to:

Manager, Accounting and Grants Department  
Phone: 512-463-6626  
Fax: 512-475-0185  
E-mail: llutz@tsl.state.tx.us
Documentation relating to required Requests for Reimbursement/Advance, Financial Status Reports, Performance Target Reports, annual Equipment/Property Inventory Reports, and any other miscellaneous forms and reports should be faxed or emailed to:

Grants Accountant  
Phone: 512-463-5472  
Fax: 512-475-0185  
E-mail: siustice@tsl.state.tx.us

Payments from Grantee to the Grantor, such as those for excess advanced funds or for interest earned each quarter on advanced funds, should be mailed along with an explanation of the purpose of the payment and must include the grant number. This information should be directed to:

Grants Accountant  
Accounting and Grants Department  
Texas State Library and Archives Commission  
PO Box 12516  
Austin, TX 78711-2516

XI. APPLICABLE AND GOVERNING LAW

A. The laws of the State of Texas shall govern this grant. All duties of either party shall be legally performable in Texas. The applicable law for any legal disputes arising out of this contract shall be the law of (and all actions hereunder shall be brought in) the State of Texas, and the forum and venue for such disputes shall be Travis County, District Court.

B. This grant is subject to availability of funds.

XII. GRANT CERTIFICATIONS

A. The Grantor certifies that: (1) the services specified in the approved grant application, plan of service, and this contract are necessary and essential for activities that are properly within the statutory functions and programs of the affected organizations; (2) the services, supplies or materials contracted for are not required by Section 21 of Article 16 of the Constitution of Texas to be supplied under contract given to the lowest bidder; and, (3) the grant is in compliance with Texas Government Code § 441.006, General Powers and Duties, Texas Government Code § 441.135 Grants (Systems Act), P.L. 108-81, the Library Services and Technology Act (LSTA), the State Plan for the LSTA in Texas, and the Uniform Grant Management Standards (UGMS).

B. The Grantee certifies by this contract that it will comply with the Assurances–Non-Construction programs (OMB Standard Form 424B), the Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions, and the Certification Regarding Lobbying, as submitted to the Grantor. Additional assurances are listed in UGMS, Subpart B.14.
C. The Grantee affirms that it has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with this contract. The Grantee further affirms that its employees or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to any sub-agreements.

D. The Grantee has provided to the Grantor the mandatory Internet Safety Certification (Certification) that it is in compliance with requirements of the Children’s Internet Protection Act (CIPA) for any federal funds under this grant that will be used to purchase computers used to access the Internet or pay for the direct costs of accessing the Internet. Grantee agrees to collect, as required and appropriate, certification forms from all libraries receiving benefits of federal funds expended under this contract.

E. The Grantee further certifies that no federal funds from this grant award will be made available for a public library, or public elementary or secondary school library that does not currently receive E-rate services, to purchase computers used to access the Internet or pay for the direct costs of accessing the Internet, unless the library has certified compliance with the applicable CIPA requirements. Should federal funds awarded as part of this grant be used for a public library, or public elementary or secondary school library that does not currently receive E-rate services, to purchase computers used to access the Internet or to pay for the direct costs of accessing the Internet, Grantee will ensure that Certification forms are received from all libraries receiving such benefits of federal funds expended under this contract.

SIGNATURES

GRANTOR

Texas State Library and Archives Commission
Library

Edward Seidenberg, Assistant State Librarian

Date

Donna Osborne, Chief Fiscal Officer

Date

GRANTEE

City of San Antonio, San Antonio Public
Library

Signature (Must be an official empowered to enter into contracts)

Typewritten or Printed Name

Title

Date